



Lockwood Pedestrian Safety District Advisory Board Meeting Agenda – 09/02/2026
Lockwood High School, Community Room | 1932 U.S. Hwy 87 E, Billings, MT 59101.

- **Call to Order:**
- **Public Comment:**
- **Minutes:** August minutes emailed 8/31/26.
- **TA Grant (Erin Claunch, Sanbell)**
- **Existing Sidewalk Maintenance Project (Erin Claunch, Sanbell)**
- **Old Hardin Road East_Cole Street-Saddle Lane (Erin Claunch, Sanbell)**
 - Sanbell Proposal review
- **Billings MET Transit Governance and Study Committee (Travis Smith)**
- **Billings Bypass/TEDD update (Nick Pancheau)**
- **Trail Count Report (Mike Hayes, City of Billings Multi-Modal Planner)**
 - New Trail Counter Location Post Locations
- **Old Business**
 - FY26-27 Budget (Travis Smith)
 - FY26-27 Budget
 - Per Jones: Unknown until after certified values received on 9/1/26
 - Levied Revenue based on certified values: \$342,860
 - FY26-27 PILT Request
 - Per Jones: Unknown until after certified values received on 9/1/26
 - Preliminary Approval: \$5,000
 - Cash Balance (as of 6/30/26): \$521,389
 - Current Loan Balance (as of 7/9/26)
 - Per Jones: \$138,653.90 (as of 7/9/26)
 - Loan/Bond Capacity
 - Per Jones: Unknown until after certified values received on 9/1/26
 - Maintenance Contract Update (Travis Smith)
 - 205 Greenwood Development (Nick Pancheau)
- **New Business**
- **Next Meeting Date(s):** Wednesday, October 7, 2026, 7pm.
- **Adjourn:**



LOCKWOOD PEDESTRIAN SAFETY DISTRICT



Lockwood Pedestrian Safety District Advisory Board Meeting Attendees – September 2, 2026

Name	Email <i>(If not provided previously)</i>
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TASK ORDER #3 – OLD HARDIN ROAD – COLE ST TO SADDLE LANE SIDEWALK IMPROVEMENTS

This **Task Order** is issued under the **Contract for Professional Engineering Services Agreement** dated 04/19/2022 between Yellowstone County and Sanbell for services to be provided by the Engineer for the County, as described in the Project Information section of this Task Order Proposal dated 08/05/2026. This Task Order is incorporated into and made part of the Contract for Professional Engineering Services Agreement.

A. Project Information

This project is intended to add sidewalk along southern side of Old Hardin Road from Cole Street to Saddle Lane. To do so, the existing, open ditch will need to be piped.

B. Scope of Services: The Scope of Services to be provided under this Task Order are described as follows:

- 1) Survey
 - a. Survey existing site and boundary conditions
 - b. Create a base map of the existing conditions
- 2) Site Design
 - a. Coordination with MDT and DOWL for Johnson Lane reconstruction
 - b. Coordination with Yellowstone County Public Works
 - c. Coordination with Ditch Company
 - d. Site Plan, including geometric design
 - e. Site Grading
 - f. Stormwater analysis and plan
 - g. Production Plan Set – this includes plan sheets with one round of review comments from both the LPSD Board and Yellowstone County Public Works
 - h. Revisions to plan set based on comments
- 3) Bidding
 - a. Solicit bids
 - b. Answer RFIs/Issue addendums (assumes up to one addendum)
 - c. Bid Opening and Award Contract
 - d. Contractor coordination and File Prep
- 4) Construction
 - a. Shop drawing review
 - b. Answer RFI's
 - c. Onsite inspection – assumes 120 hours (2 weeks for pipework at 8 hours per day and 3 weeks at approximately 2.5 hours per day)
 - d. Engineer Site Visits (up to 4)
 - e. Final site walkthrough and punchlist

C. Compensation: Sanbell will bill for its service on a time and materials basis for this task up to a maximum of \$69,000. If work that is out of scope is requested or if the in-scope work to be completed is ultimately anticipated to exceed the estimated project fee, Sanbell will request approval from the County before performing the additional work. Sanbell will begin work once this agreement has been executed by both parties.

Sanbell shall submit invoices to the Client for work accomplished during each calendar month. Monthly invoices shall include, separately listed, any charges for services for which time charges and/or unit costs shall apply. Such invoices shall also include, separately listed, any charges for consultants retained by Sanbell, and reimbursable costs. Such invoices shall be submitted by Sanbell as soon as possible after the end of the month in which the work was accomplished and shall be due and payable by the Client upon receipt. The Client agrees that the monthly invoice from Sanbell is correct, conclusive, and binding on the Client unless the Client, within 20 working days from the date of receipt of such invoice, notifies Sanbell in writing of alleged inaccuracies, discrepancies, errors in the invoice, or the need for additional backup.

All Terms and Conditions of the Contract for Professional Engineering Services Agreement shall continue in full force and effect, This Task Order is accepted, and the Engineer is authorized to proceed.

Engineer: Sanbell	Yellowstone County
By:_____Date:_____	By:_____Date:_____
Name/Title:_____	Name/Title:_____
Address:_____	Address:_____
_____	_____
Phone:_____Fax:_____	Phone:_____Fax:_____

Task Order reference number: 03

August 25th, 2026

Contract Addendum #4

Yellowstone County and John's Home & Yard – Lockwood Pedestrian Safety District
Sidewalk snow removal.

The original contract for Lockwood Pedestrian Safety District snow removal was signed on December 13th, 2022. Addendum #1 signed on October 31st, 2023, to increase the scope for additional completed sidewalk. Addendum #2 was signed November 12th, 2024, to extend the contract to an additional winter season. Addendum #3 was signed December 11th, 2025, to extend the contract to an additional winter season and increased the scope of work to the additional sidewalk that was completed along Old Hardin Road.

Addendum #4 will extend the contract for an additional winter season expiring April 1st, 2027, and change the scope of work based on Exhibit A (attached).

Each snow event will be \$1000.00 per snow event. All other terms of the contract will remain the same except for the revised Exhibit A attached.

Owner:

Yellowstone County
Billings, MT 59101

Contractor:

John's Home & Yard
Billings, MT 59101

Mark Morse Date
BOCC Chair

Matt Singer, Owner Date
John's Home & Yard

Attest:

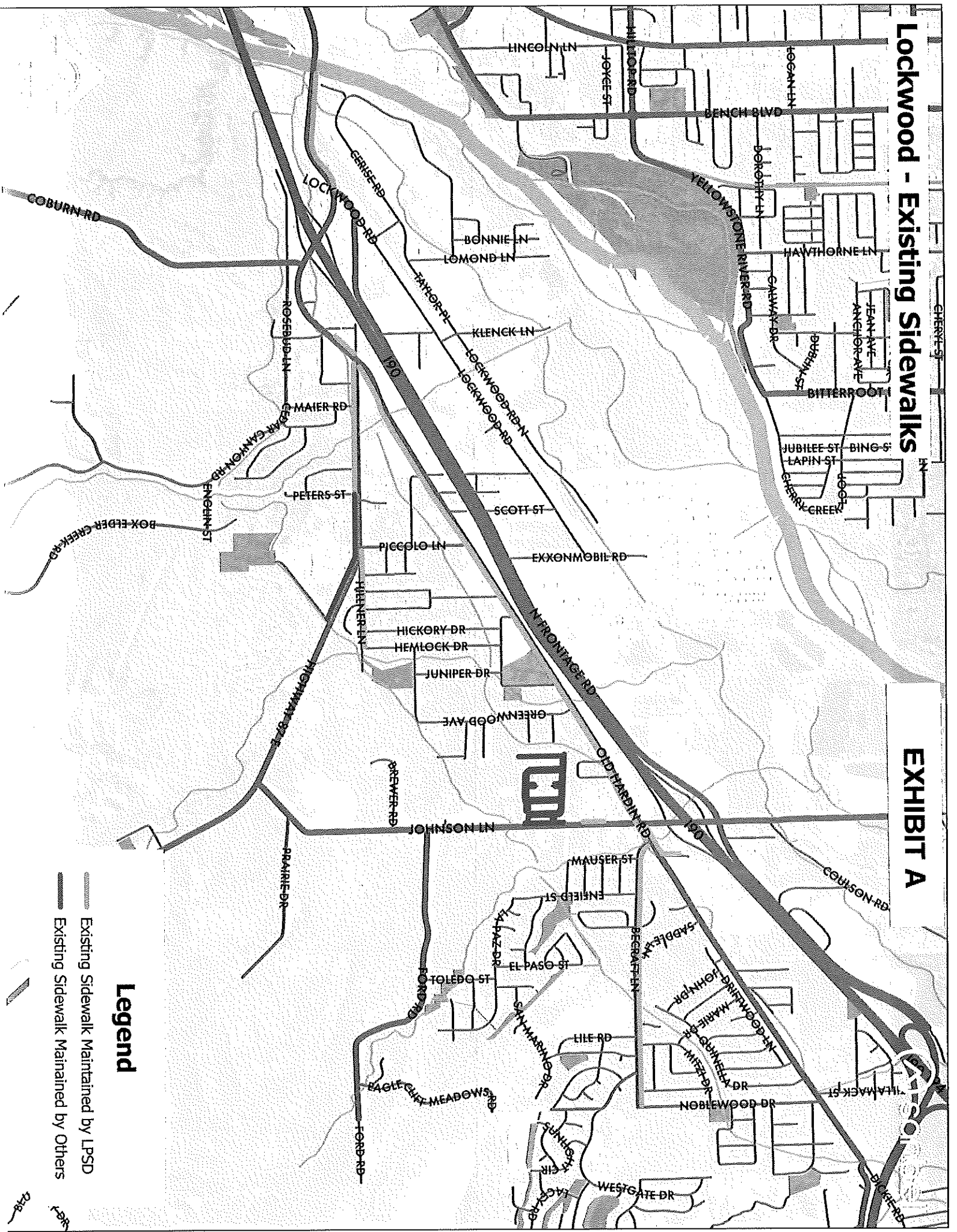
Jeff Martin, Clerk & Recorder

Lockwood - Existing Sidewalks

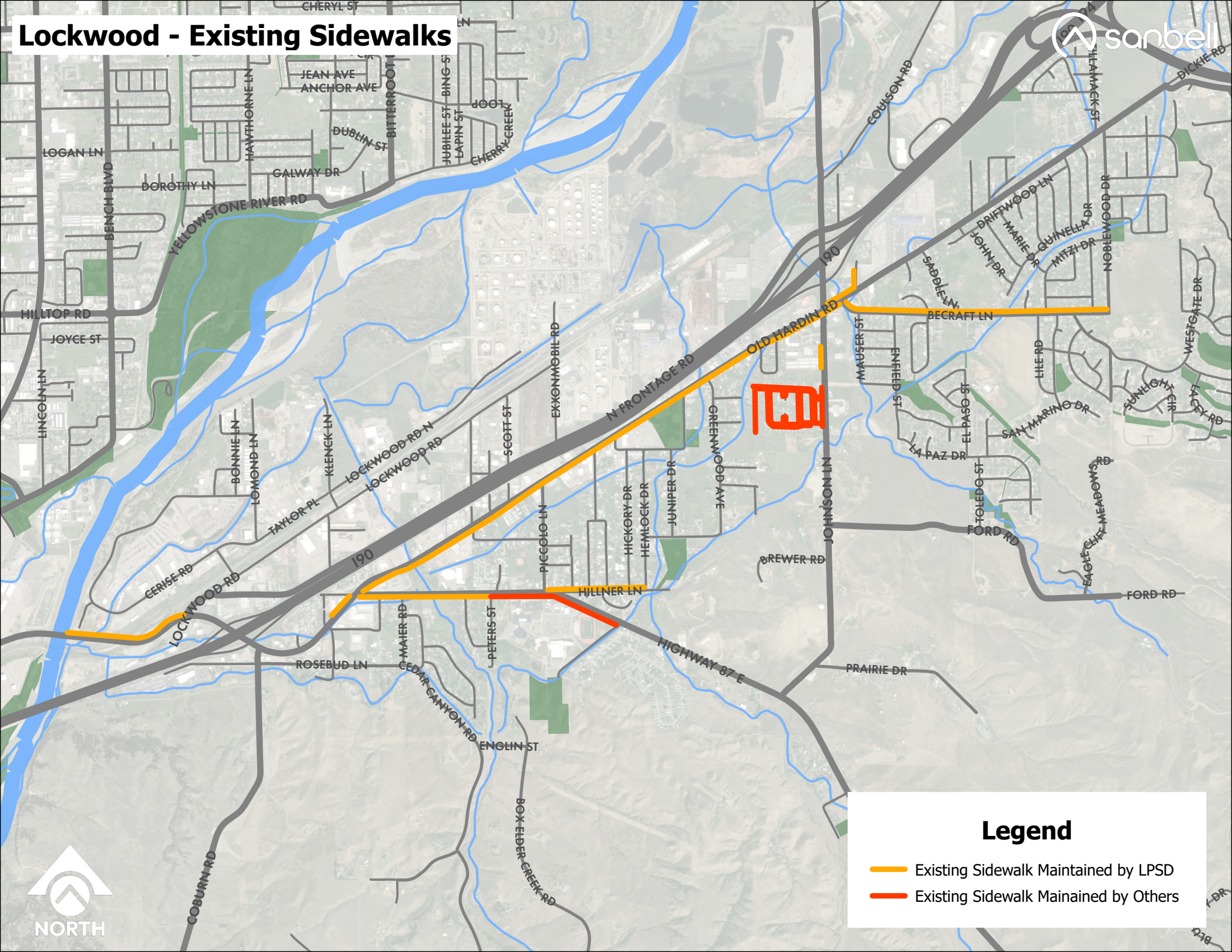
EXHIBIT A

Legend

- Existing Sidewalk Maintained by LPD
- Existing Sidewalk Maintained by Others



Lockwood - Existing Sidewalks



Legend

- Existing Sidewalk Maintained by LPSD
- Existing Sidewalk Mainained by Others

